



## Employment Application

*BPR Properties, LLC is an Equal Opportunity Employer. It is the policy of BPR Properties to afford equal employment opportunity regardless of race, religion, color, national origin, sex, or any other legally protected status.*

**This Company participates in E-Verify - Este empleador participa en E-Verify.**

*Please complete this application as completely and neatly as possible in a blue or black pen (blue preferred). If a section or question does not apply to you, please fill in with a "NA" (for not applicable) otherwise your response will be considered incomplete. Incomplete or illegible applications may not be considered. Applications will be kept active for three months. After three months a new application must be completed.*

### GENERAL INFORMATION

Date of Application: \_\_\_\_\_ Date Available for Work: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle Initial)

Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_  
(Number) (Street) (Apt. #)  
\_\_\_\_\_  
(City) (State) (Zip Code)

Primary Phone or Contact Number: \_\_\_\_\_ Other/Message # \_\_\_\_\_

Best Time to Contact You at Home: \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Date Available: \_\_\_\_\_

How Did You Learn About BPR Properties?

Friend  Relative  Advertisement  Walk-in/other  Employment Agency  
 Current Employee (if so who? \_\_\_\_\_)

Type of Employment Desired:  Full Time  Part Time Salary Desired: \_\_\_\_\_

Shift Preference(s).  1st  2nd  3rd  Other \_\_\_\_\_

Are You Eighteen Years or Older?  YES  NO

Are You Legally Authorized To Work In The U.S.?  YES  NO

Have You Ever Filed An Application With Us Before?  YES  NO  
If So When?

\_\_\_\_\_  
(Month) (Year)

**GENERAL INFORMATION CONTINUED**

Have You Ever Been Employed By Our Company?  YES  NO

If So, Who Was Your Supervisor And What Type Of Work?

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Have You Ever Been Convicted of a Crime?  YES  NO

Are Felony Charges Pending?  YES  NO

If Yes, When? \_\_\_\_\_ Where? \_\_\_\_\_

What Was The Nature Of The Offense? \_\_\_\_\_

(NOTE: A conviction record will not necessarily disqualify you from employment. Factors such as age, time of offense, seriousness and nature of violation and rehabilitation will be considered.)

Have You Ever Been Convicted of an alcoholic beverage or controlled substances offense within the preceding two years?  YES  NO

Have You Ever Been In The U.S. Military or Naval Service?  YES  NO

If So, Rank Upon Discharge: \_\_\_\_\_ Type Of Discharge: \_\_\_\_\_

Dates of Military Service: \_\_\_\_\_

Duties: \_\_\_\_\_

(NOTE: A dishonorable discharge from the military will not necessarily disqualify you from employment.)

**EDUCATION HISTORY**

School	Name and Address (City, State)	Course of Study	Years Completed	Diploma / Degree
High School				
Undergraduate College				
Graduate / Professional				
Other (Specify)				

List any other special courses, training, or other skills that should be considered with your application:

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**REFERENCES**

*List persons you have known for more than one year that could provide a reference for you.*

Name	Phone Number	Occupation	Years Acquainted

## EMPLOYMENT HISTORY

This section is very important. Please indicate all employers within the last ten years beginning with your current or most recent employer. Be sure you do not omit any employer regardless of duration and nature. Continue on a separate "Employment History" sheet if necessary.

Work Experience	Dates Employed		Work Performed
Employer	From	To	
Address			
Telephone #	Hourly/Salary Rate		
	Starting	Final	
Present/Last Job Title			
Supervisor			
Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Work Experience	Dates Employed		Work Performed
Employer	From	To	
Address			
Telephone #	Hourly/Salary Rate		
	Starting	Final	
Present/Last Job Title			
Supervisor			
Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Work Experience	Dates Employed		Work Performed
Employer	From	To	
Address			
Telephone #	Hourly/Salary Rate		
	Starting	Final	
Present/Last Job Title			
Supervisor			
Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Comments: Include explanations of any gaps of employment, possibility of recall if currently on lay off, or any other comments you feel may be appropriate</b>			

**PLEASE READ CAREFULLY AND SIGN / DATE**

I certify that all of the information furnished on this Application is true, complete and correct. I understand and agree that any falsification, misrepresentation or omission of fact either on this Application or during the pre-hire process will be reason for (1) my not being offered employment or (2) dismissal at any time from the service of BPR Properties, LLC if employed.

I hereby waive written notice from my current employer and from any of my former employers regarding the disclosure of disciplinary reports, letters of reprimand, or other notices of disciplinary action contained in my personnel records.

I authorize BPR Properties to make whatever inquiries deemed necessary in connection with my application for employment. As part of such inquiries, BPR Properties has permission to contact persons who may have information relating to my qualifications for employment. I agree to release BPR Properties and all parties from any liability from any damages that may result from furnishing such information. I also authorize BPR Properties to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure and, in consideration of its efforts to provide information, hereby release BPR Properties and its agents from any liability whatsoever as a result of any such inquiries and disclosures.

In consideration of my employment, I agree to conform to the rules and regulations of BPR Properties and I agree that my employment and compensation is considered to be "At-Will". If an "At-Will" employment relationship exists between BPR Properties and me the employment relationship can be terminated with or without notice, with or without cause, for any reason or no reason at all, at the option of either BPR Properties or myself. I understand that no officer or representative of the BPR Properties has the authority to enter into an agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing, except the President and any such agreement must be made in writing directed to me personally, and signed by the President. I further acknowledge that no one has made any representations or statements contrary to the company's At-Will Policy to me either orally or in writing, and I acknowledge and understand that no one has the authority to make such representations or statement to the contrary in the future.

I further understand that BPR Properties may require pre-employment substance abuse testing at any time by a designated physician and that I give my full and free consent to any such substance abuse testing. I further agree to release BPR Properties and all parties from any and all liability in connection with substance abuse testing or my refusal to submit to such testing.

The Immigration Reform and Control Act of 1986 states that employers must require all persons hired to submit documents to the employer showing their identity and their right to be lawfully employed in the United States. It also requires that the employee complete and sign a form to this effect. This form must be completed on or before the first working day. BPR Properties participate in E-verify. E-Verify is an internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of new hires and the validity of their Social Security Numbers.

Through participation in the E-Verify program, BPR Properties electronically verifies the employment eligibility and Social Security Number validity of all new hires.

If you are hired by BPR Properties, you will need to furnish documents for inspection that verify your identity and indicate that you are legally permitted to work in the United States. You must provide these documents within three (3) working days of employment. If the original documents are not available, you must submit proof that you have applied for the required documents. Otherwise, your employment will be terminated.

I agree to the terms of each and all of the above statements.

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Signature of Applicant

Date